

Filling Out Ownership Papers

APPLYING FOR A VEHICLE TITLE

All cars, trucks, vans, boats, motorcycles, and trailers must have a certificate of title. The certificate of title identifies the vehicle and its owner. Working with a partner, use the “Buyer & Seller Facts” to complete the unshaded portion of the “Application for Certificate of Title” for a new van.



BUYER & SELLER FACTS

Seller: You

Applicant: Classmate partner (Van will be kept at your school address and all mail should be sent there.)

VIN: 4M2DV11W4TDJ05403

Year, Make, and Model: 2000 Mercury Villager Van

License Plate #: BXL 64T

Actual Mileage: 35,647

Body Style: 3-door van

Source of Loan: Use a local bank

Trade-In Allowance: None

Tax Exempt: No

Date of Loan: Yesterday

Sale Price: \$16,435.00

1st Lien Holder: Use a bank in your city and its address.

Social Security Number: Make up a nine-digit number (do not use your own social security number for privacy reasons).

APPLICATION FOR CERTIFICATE OF TITLE				
Tax Collector _____		County _____		
Date _____		Transaction Number _____		
1. Vehicle Identification No. (VIN)	2. Year	3. Make	4. Body Style	5. Model
6. Odometer	7. License Plate No.	8. Applicant's Social Security Number or Federal Tax ID No.		
9.a Applicant's Name (Purchaser, Donee, Trader) Address City, State, Zip Code				
9b. Renewal Notice Information Name (if different from 9) Address City, State, Zip Code				
9c. Vehicle Location Information (if different from 9) Address, City, State, Zip Code				
10. Previous Owner's Name (Seller, Donor, Trader) Address City, State, Zip Code				
THIS MOTOR VEHICLE IS SUBJECT TO THE FOLLOWING FIRST LIEN				
11. 1st Lien Date	1st Lienholder Name Address City, State, Zip Code			
12. Odometer Disclosure - FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO DO SO OR PROVIDING A FALSE STATEMENT IS PUNISHABLE BY LAW. I, _____, state that the odometer now reads _____ (no tenths). ** Name of Seller/Agent THE MILEAGE SHOWN IS <input type="checkbox"/> A - Actual Mileage <input type="checkbox"/> N - Not Actual Mileage <input type="checkbox"/> X - Mileage Exceeds Mechanical Limits ** IF NO SELLER/AGENT, TITLE APPLICANT SHOULD CHECK ONE OF THE 3 BOXES ABOVE UNLESS EXEMPT				
MOTOR VEHICLE TAX STATEMENT				
13. SALES AND USE TAX COMPUTATION				
<input type="checkbox"/> (a) Sales Price	\$ _____	<input type="checkbox"/> \$15 New Resident Tax		
<input type="checkbox"/> (b) Trade-in Value	\$ _____	<input type="checkbox"/> \$13 Application Fee		
<input type="checkbox"/> (c) Taxable Amount (line a. minus line b.)	\$ _____			
<input type="checkbox"/> (d) 6.25% Tax on Taxable Amount (Multiply line c. by 0.0625.)	\$ _____			
<input type="checkbox"/> (e) Tax Exemption Amount	\$ _____			
<input type="checkbox"/> (e) Amount of Tax Due (line d. minus line e.)	\$ _____			
I HEREBY CERTIFY THAT ALL STATEMENTS IN THIS DOCUMENT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.				
14. SELLER, DONOR, OR TRADER _____	SIGN HERE	PRINT NAME HERE	DATE	
15. PURCHASER, DONEE, OR TRADER _____	SIGN HERE	PRINT NAME HERE	DATE	