

Name _____

Date _____

Leaving a Job Quiz

1. When you decide to leave a job, it is called a _____.

2. If you move from one job to another repeatedly, you may get a bad _____.

3. When you are laid off, what might happen later?

4. What does it mean to be terminated?

5. List four reasons why you may choose to leave a job.

6. List two reasons why you may be laid off.

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7. List four reasons why you may be terminated.

8. What does it mean to not "burn any bridges" when you leave a job?

9. Do not allow your _____ to cause you to say or do things you will regret later.

10. _____ employers can be contacted by future employers.

11. When you resign from a job, you should do so in _____.

12. You should give _____ weeks of notice when resigning.

13. *True or False.* An employer has to accept your 2-week notice.

14. *True or False.* An employer can terminate an employee during the probationary period without cause.

15. *True or False.* Employees who are asked to leave in a work force reduction are usually hired back at a later date.