

Name _____

Date _____

The First Day on the Job Quiz

1. Within the first _____ seconds, you have made a first impression.

2. What is a first impression?

3. List four ways to make a good first impression.

4. List four things to bring with you to assist you in completing paperwork on the first day of a new job.

5. List three different types of paperwork you may be required to fill out on the first day of a new job.

continued on next page

Name

Date

6. *True or False.* Since you already have the job, it is okay to dress casually on your first day at a new job.
7. *True or False.* On your first day, it is okay to ask questions pertaining to your job.
8. *True or False.* You should tell your new coworkers how much you hated your previous supervisor.
9. *True or False.* You don't have to write your Social Security number on your W-4 form if you don't want to.
10. *True or False.* If you have a positive attitude, you will be more successful at your new job.